

Nominating Committee

Authority:

The Bylaws of the Association and the Chapter

Policy:

The Nominating Committee is responsible for developing the slate of officers for Board of Director / Officer positions and for conducting Elections at the Annual Meeting.

The Committee serves as the Chapter's liaison with the National Nominating Committee.

The Nominating Committee is an **elected** committee, thus, responsible to the Membership, as are the officers and directors.

. The slate of candidates includes:

Even years:

Secretary

Treasurer

Open Board of Director positions (2 – 3 or more)

Nominating Committee (1 or more)

Delegates, as required

PTA liason

Odd years:

President

Vice President

Chief Delegate

Open Board of Director positions (2-3 or more)

Nominating Committee (1 or more)

Delegates, as required

All terms are for two years and Nominating Committee, whereon the member serves three years, senior member is Chairman.

Procedure:

1. Interview current BOD and Officers to see who is willing to serve again, if eligible.
2. Develop a list of openings and potential candidates. Find two candidates for every opening.
3. Recruit eligible candidates for open positions via Newsletter, mail, & telephone.
4. Develop ballots for annual meeting. Executive Director to assist with printing, mailing, and/or electronic voting etc.

5. Conduct closing slate at annual meeting:
6. Announce election results to membership. Letter of thanks to all, assisted by Executive Director.
7. The nominating committee will send a representative to the monthly Board meetings.